

# Committee Nomination 2023-24



Please complete a separate form for each position nominating for.

Tick position nominating for.  (See notes on next page for some extra info)	<b>President</b>	<b>Vice President (1 position)</b>
	<b>Secretary</b>	<b>Treasurer</b>
	<b>General Officer</b>	<b>General Committee (up to 4 positions)</b>

Under the Constitution, the signed nomination is to be received by the Committee by 15 July 2023. The form can be delivered in person to a current Committee person, mailed to P O Box 350 LENA VALLEY 7008 or EMAILED TO [info@jetskitas.com](mailto:info@jetskitas.com).

**Full Name:** .....

**Address:** .....

..... **P/code:** .....

**Phone: Home** ..... **Mobile** ..... **Work** .....

**Email:** .....

I am a financial member of the Club for 2023-24

I hereby nominate for the Committee position specified above and, if elected or appointed, agree to abide by the Club's Constitution, Code of Conduct and policies.

.....

Signature

.....

Date

**Nomination to be supported by two current Club members:**

<b>Moved by:</b>	<b>Seconded by:</b>
<b>Name:</b>	<b>Name:</b>
<b>Signature:</b>	<b>Signature:</b>
<b>Date:</b>	<b>Date:</b>

Having a Committee of Club members who is keen to see the Club progress will see the Club continue.

**A mix of skills, experience (life or work!) and fresh ideas** on the committee usually works best. Not everyone has to know everything and do everything!

**Committee members from all regions of Tasmania – especially outside the South – are especially welcome.**

It can be a really good way to learn more about jet skiing, as well as planning events and riding in Tasmania generally. People are often quite surprised what is involved in preparing and delivering a calendar of events every year!

Some roles have specific jobs nominated in the Constitution. Otherwise, the Committee decides what each position does, but a general guide is below.

Over the years, the Club has identified other internal roles that are really important to keep everything working. Any Committee can change these, although someone has to be the Membership Officer as it has specific tasks under the Constitution.

<p><b>President</b></p> <ul style="list-style-type: none"> <li>Keeps things ticking along in a reasonably organised way</li> <li>Helps the committee determine what it wants to do for the year and how to get there</li> <li>Chairs committee meetings and meetings of members</li> <li>Often the Club spokesperson if needed</li> <li>Meets with key stakeholders, usually along with Vice President or one of the other Committee members</li> <li>Might take on one of the other roles</li> </ul>	<p><b>Vice President</b></p> <ul style="list-style-type: none"> <li>Supports everyone especially the President</li> <li>Back up as chair of meetings and Club spokesperson if President isn't able to</li> <li>Takes on one of the other roles that need to be done</li> </ul>
<p><b>Secretary</b></p> <ul style="list-style-type: none"> <li>Coordinates the administration and correspondence</li> <li>Organises meetings and prepares minutes</li> <li>Keeps in touch with the President to ensure the Committee knows what is coming up next and what needs to be done</li> </ul>	<p><b>Treasurer</b></p> <ul style="list-style-type: none"> <li>Keeps the Club's books</li> <li>Pays the bills, banks the receipts</li> <li>Prepares financial reports for committee meetings</li> <li>Looks after the bank account</li> <li>Organises the financial statements at year end and the auditor</li> </ul>
<p><b>General Officer</b></p> <ul style="list-style-type: none"> <li>Takes on one (at least) of the internal roles that need to be done</li> </ul>	<p><b>General Committee (up to 4 positions)</b> These positions share the other internal roles that need to be done each year.</p>

Other roles: Membership Officer

Property Officer

Event Coordinator

Newsletter Editor

Compliance Officer

Communications including website, social media etc

